

**City of London: Police Pension Scheme****Annual Schedule of Events**

<b>Date Due</b>	<b>Event</b>	<b>Date Completed</b>
31 <sup>st</sup> January	HMRC Event 22 Report – List of Annual Allowance cases exceeding the previous years' threshold / Unauthorised payment charges / Scheme Sanction Charges / Lifetime Allowance Charges	31/01/2017
February	Revised 5 year forecast to Home Office	24/02/2017
28 <sup>th</sup> February	IAS19 month 11 return to actuary	22/02/2017
Within 2 weeks of quarter date	Tax Return for Quarter 4	No data to return.
1 <sup>st</sup> April	Employee Contribution band implementation	No change for 2017/18
1 <sup>st</sup> April	Employer Contribution implementation	No change for 2017/18
1 <sup>st</sup> April	Revaluation of CARE benefits	Software updated 09/03/2017 Revaluation effective from 01/04/2017
1 <sup>st</sup> Monday in April after 6 <sup>th</sup> April	Pensions Increase – Annual Inflation Increase	Pensions Software updated 09/03/2017 Payroll updated 27/03/2017 Increase effective from 10/04/2017
5 <sup>th</sup> April	IAS19 month 12 update if necessary	6 <sup>th</sup> April
May	Home Office Year End Finance Return and 5 year forecast	
31 <sup>st</sup> May	Closing of Accounts	
Within 2 weeks of quarter date	Tax Return for Quarter 1	
31 <sup>st</sup> August	Issue of Annual Statements Deadline	

September	Home Office Autumn Finance Return and revised 5 year forecast	
Within 2 weeks of quarter date	Tax Return for Quarter 2	
Within 2 weeks of quarter date	Tax Return for Quarter 3	